



PREESALL TOWN COUNCIL

6th May 2026

Dear Councillor,

You are hereby summoned to attend a meeting of Preesall Town Council on **Monday 11th May 2026 at 6.30pm** at Preesall Youth and Community Centre, Lancaster Road, Preesall.

Debbie Smith
Clerk to the Council

This meeting may be being recorded by the council, members of the public or the press.

Prior to the start of the meeting the chair will make an announcement to confirm if anyone present intends to record proceedings.

It is important to note that those intending to record do not have to indicate as such but are required to do this in a way that is not disruptive of the meeting and does not focus on the public gallery.

Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they may be filmed, recorded or reported on. If any member of the public speaking at the meeting does not wish to be recorded, they should let the chair of the meeting know.

"The chair of the meeting has the discretion to terminate or suspend filming or recording, if in their opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the council."

AGENDA

1 Apologies for absence

2 Declaration of interests and dispensations

To receive from councillors, disclosures of pecuniary and non-pecuniary interest on matters to be considered at the meeting.

3 Minutes of the last meeting

Councillors are asked to **approve** as a correct record the minutes, as presented, of the Annual Town meeting held on 13th April 2026, and the Full Council Meeting held on 13th April 2026 (emailed).

4 Matters arising from the minutes of 13th April 2026

Councillors are asked to **discuss** and **resolve** any matters arising from the minutes.

5 Public participation

The mayor will ask councillors to agree to adjourn the meeting to allow non-councillors to speak. When dealing with public participation there is no obligation to respond immediately to comments made, other than those that relate to items on the agenda. If a councillor believes that comments received require a decision of the council and the item is not on the agenda, they can ask for this to be put on to the next meeting's agenda. At the conclusion of the public session the mayor will ask councillors to agree to reconvene the meeting.

6 Planning Applications

Councillors are asked to **discuss** and **consider** the application(s) below and **resolve** if they wish to object/not object, and if they wish to make any comments on the application(s).

Application Number: 26/00268/FUL

Proposal: Erection of single storey extension following the demolishing of existing conservatory.

Location: Briarwood 93 Sandy Lane Preesall Poulton-Le-Fylde Lancashire

Councillors are to **note** the below planning applications have been resolved via email due to the deadline before the May Meeting, resolution and comments will be appended to the May minutes.

Application Number: 26/00301/FUL - Deadline 4th May

Proposal: Erection of single storey rear extension

Location: 1 The Hollies Sandy Lane Preesall Poulton-le-Fylde Lancashire

Application Number: 26/00138/FUL – Deadline 5th May

Proposal: Erection of two stable blocks, storage barn and muck midden together with creation of hard standing yard (part retrospective)

Location: Land Of Cemetery Lane Cemetery Lane Preesall Lancashire FY6 0JA

7 Finance

The chair of the finance committee will now report to the council on May's finances. Councillors are to **note** the chair of the finance committee will put forward to the council section 7(a) – 7(f).

- a) The council is asked to **note** that the finance committee resolved to **note** May's receipts and direct debits and resolved all May's payments.
- b) The council is asked to **note** that the clerk has not received the postal Virgin Bank statement. The bank reconciliation 30 April 2026 cannot be provided at the time of the published agenda. If the statement is received before the meeting; a bank reconciliation will be provided. The council are to **note** upon the conclusion of the Virgin Bank mandate being updated, internet banking will be accessed, and this issue will not occur.
- c) The council is asked to **note** the bank statement balances received below:

Bank Name	Date of Closing Balance	Amount of Closing Balance
Unity	30 th April 2026	£134,946.81
Virgin	30 th April 2026	NOT RECEIVED
Hampshire	30 th April 2026	£51,347.06

(Any later balances will be provided as they are received)

- d) The Council are asked to **note** under clerk's delegations (*reference Financial Regulations 5.15*), the clerk authorised a payment to the contractor of the storage unit of £560.00 to dig out and fit the ducting from the box for the electric supply. The finance committee are asking the Council to **resolve** a payment of £2,943.19 including VAT to connect electric to the building from Northwest Electric. If resolved the clerk will inform the contractor of works to be authorised.
- e) The Council is asked to **note** that the Hampshire Savings Account has now been changed to a 12-month fixed 4% interest rate account. The accounts opening date is 20 April 2026, and it will mature on 20 April 2027. An annual statement will be received at the end of the accounts' maturity period.
- f) Any other business to report to the council and any actions to be taken for resolution.

8 Auditors Report and Recommendations

Councillors are asked to **note** the internal auditor conducted the Town Council's audit week commencing 13 April 2026 and was completed on the 2nd May 2026.

Councillors are asked to **read** and **resolve** to **note** the auditor's report. Councillors are to **note** that the auditor's recommendations, and outstanding recommendations, will be put forward to councillors and placed on June's agenda for actions and resolutions.

9 Annual Governance and Accountability Return 2025/26

Councillors are asked to **consider** and **approve**:

i) Section 1 – Annual Governance Statement 2025/26

The Chair is asked to read through each point of the Annual Governance Statement, and the council are asked to **resolve** to approve Section 1. The Chair and the Clerk will then sign section 1 of the Annual Governance Statement to confirm it had been approved by the council.

ii) Section 2 – Accounting Statements for the year ended 31 March 2026.

This has been prepared and signed by the Responsible Financial Officer as confirmation that the accounts have been prepared on a receipts and payments basis.

Once approved by resolution of the full council, the form is dated and signed by the chair to confirm that the accounts have been approved by the council.

iii) Dates for the notification of public rights to inspect the unaudited accounts

Councillors are asked to **approve** the dates for the notification of public rights to inspect the unaudited accounts as being the period between Wednesday 3 June 2026 and Tuesday 14 July 2026. Upon approval, councillors are to **note** the dates will be published on the noticeboards and the council's website Tuesday 12 May 2026.

The clerk will now continue with the audit, and file all required documents with the external auditor.

THE FOLLOWING ITEMS ARE FOR INFORMATION ONLY

10 Reports from subject leads and outside body representatives

No written reports have been received at the issue time of the agenda.

11 Verbal reports from Wyre councillors

Wyre councillors will report any items relevant to the area.

12 Clerk's report

Councillors are asked to read the clerk's report prior to the meeting for any updates, members may ask the clerk any questions in relation to the report (clerk's report emailed)

13 Mayor's report

An opportunity for the Mayor to report on events and activities.

14 Questions to councillors

An opportunity for any councillor to ask a question of another councillor.

15 Date and time of next meeting

Councillors are to **note** this is to be resolved at the following meeting Preesall Town Council Annual May Meeting (Mayor Making).